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## AL SIRAAT COLLEGE INC

Association No. A0051356N

ABN 96 957 841 991

A registered independent school under the *Education Training and Reform Act 2006 (Vic)*

A registered charity with the Australian Charities and Not-for-profits Commission

Version 1.0 - 21 October 2024

## AL SIRAAT COLLEGE INC

### ENROLMENT POLICY

1. **AIM**

- (a) To outline the guidelines for enrolment, clarify the order of enrolment preference, and outline the withdrawal process at Al Siraat College - Virtual Campus (**The College**).

2.



3.9 The College will exercise its discretion in determining whether to make an offer of enrolment. Enrolment decisions shall be based on a range of information and factors and determined on a case-by-case basis. Each case shall be judged on its merits, taking individual circumstances, finances and practical implications into account as well as:

(a) the current capacity of the virtual campus to accommodate students.

(b)

## 4.2 Communication Requirements:

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5.4







- 8.3 The Principal may request the applicant to provide additional documentation, such as medical, psychological, or other relevant reports, or require an independent assessment to determine the necessary adjustments and their feasibility within a virtual learning environment.
- 8.4 If reasonable adjustments are required to support the student's participation in the virtual campus, the College will implement those adjustments provided they do not impose unjustifiable hardship. In evaluating whether an adjustment presents unjustifiable hardship, the following considerations will apply:
- (a) the nature of the benefit or detriment likely to accrue or be suffered by any persons concerned (such as other students, staff, the College community, the Student and the family of the student). This includes (without limitation):
- costs resulting from the Student's participation in the virtual campus environment, including any adverse impact on learning and social outcomes for the Student, other students and teachers;
  - benefits deriving from the Student's participation in the virtual campus environment, including positive learning and social outcomes for the Student, other students and teachers;
  - the effect of the disability on participation in online learning;
  - the College's financial circumstances and the estimated amount of expenditure required to be made by the Community - including costs associated with additional staffing and the provision of special resources or modification of the curriculum;
  - the College's ability to provide high-quality online education to all students while maintaining financial sustainability
  - the availability of financial and other assistance to the College (such as financial incentives, subsidies or grants available to the College as a result of the Student's participation); and
  - the nature of the Student's disability, his or her preferred adjustment, any adjustments that have been provided previously and any recommended or alternative adjustments.
- 8.5 The Principal will discuss with the Student and the Applicant (as appropriate) the concerns that it has regarding any proposed adjustment that would cause unjustifiable hardship to the College.
- 8.6 If after thorough consultation, the Principal determines that the required adjustments are not reasonable or would cause unjustifiable hardship, the College reserves the right to defer or decline the student's enrolment in the virtual campus.

